

INNOVATION LEADS THE WAY FOR FUTURE DEMANDS

AND YOU ARE THE RIGHT SOLUTION

IMMEDIATELY Production & Prototype Support Officer

We are looking for a detail-oriented industrial process engineer to monitor our current operations and determine more efficient production processes in our CEM business.

The industrial engineer's responsibilities include analysing operations, production processes, reducing inefficiency, and ensuring that final products meet the established quality standards.

The successful candidate should be able to design systems that maximize productivity, reduce waste, reduce production issues, ensure high product quality, enhance good manufacturing practices for electronics assembly environment and implement engineering change management

The Production & Prototype Support Officer will form part of the After Sales Department, and the selected candidate will be expected to:

MAIN DUTIES:

- Create and amend the Bills of Material (BOM) & Routings in ORACLE system.
- Make any global changes and job amendments.
- Create data, unique serial numbers and mark any inactive items.
- Generate the Cost Roll Up Report.
- Print for BA Prints.
- Maintain all BOM's as per ECN's issued by R&D.
- Maintain all Routings as per production methods determined by Process Engineering.
- Assist Process Engineers as required in the introduction of new processes / procedures.
- Interact with all Departments at Seifert on issues relating to the above tasks.

JOB REQUIREMENTS:

- Trustworthy, honest, and ethical.
- An excellent communicator with strong negotiating skills.
- Highly knowledgeable of the industry and our products.
- Willing and able to learn and to share his/her knowledge and experience with colleagues.
- Previous experience will be considered an asset.

Interested applicants should send a covering letter together with an updated CV by email to the HR Manager on hr@seifertsystems.com by not later than Friday, 9th September 2022.

Seifert Systems Ltd.
HF 09/10 Hal-Far Industrial Estate
BBG 3000 Birzebbuga
Malta

HR: Manager Ivan Refalo
Mail: hr@seifertsystems.com
Tel.: +356 2220 7000